Steps to Register at Cuesta

(For High School, students concurrently enrolled at SLOHS and Cuesta summer school etc.)

Enrichment Students: If you are interested in taking a course at Cuesta, please take some time to look at www.cuesta.edu. Click on *find classes* to see what courses are available, and when the courses are taught. *Summer Class Finder opens: _____

If you find a class you'd like to take, follow the steps below:

Step 1. **Apply Online – www.cuesta.edu**

> (*Applications may take a day or two to process!*)

> ****_After you submit your application, READ the email they send you and create a Cuesta College username and password for Mycuesta**_**

Step 2. **Complete a <u>Permit to Enroll</u> form (click Enrichment Student)**
  a) Download and print out Permit to Enroll form
  b) Signed by your counselor, a parent, and the student. This form MUST have your **Cuesta ID number** on it (which you will get after following Step1).
  c) Counselor will fax to Cuesta when complete.
  d) Some classes require an assessment test, primarily Mathematics.
  e) Some classes require prerequisite form. (See course descriptions)

Step 3. **Register online (Enrichment student registration <u>May 5th</u>)**
  a) Login to *My*Cuesta account (cuesta.edu)
  b) If you have never logged in, click "Student Username" & "Temporary Password"
  c) Find Username/Password –fill out and submit
  d) Click on "Student" Tab
  e) Click on "Register (add/drop) classes"
     1) Enter the course registration number(s) (CRN)
     2) Click "submit"
     3) Click "complete registration" when you are finished
     4) To view/pay fees owed, select "account detail for term/fees owed"
     5) To view your class schedule, select "my class schedule"

Please NOTE:
   If you take a class at Cuesta, you will still need to sign up in Power School for the same high school class. For example, US HIST. ONCE you are officially registered at Cuesta, please verify with your counselor so that course selection can be changed.