

STUDENT NAME: \_\_\_\_\_ Class of 20\_\_\_\_\_

**San Luis Obispo High School  
Community Service Hour Verification**

Today's Date: \_\_\_\_\_ Date of Service: \_\_\_\_\_

Start Time: \_\_\_\_\_ Finish Time: \_\_\_\_\_

Total Hours of Service (use decimals to the .25 for 15 minutes): \_\_\_\_\_

Activity / What Did you do: \_\_\_\_\_  
\_\_\_\_\_

Name of Agency where service was provided: \_\_\_\_\_  
\_\_\_\_\_

Address and Phone Number of Agency: \_\_\_\_\_  
\_\_\_\_\_

Signature of Activity Supervisor: \_\_\_\_\_

Title: \_\_\_\_\_

***Tips for Volunteers:***

***Remember to log your own hours at home in a computer file or paper file. Logging Volunteer Service hours are a good way to document experiences for creating a resume.***

***If your experience was sustained and lasted more than a few days, you might consider asking your supervisor for a letter of recommendation or note sharing your accomplishments.***

***Volunteering feels good and provides opportunities for hands on learning. Thanks for giving back.***

*Community Service should be for the general good.*

- Service must be voluntary, unpaid and on the student's own time, not during school hours.

-There must be a service agency, or a supervisor with a representative who can be contacted to confirm service and sign form.

- The Service Agency Representative cannot be the student, or a relative of the student.

-The service is performed outside of one's family, i.e. babysitting, housecleaning, caring for a grandparent, helping a neighbor etc. are not eligible. They are being a good person.

-The service is conducted for a nonprofit agency such as a youth sports program, community program (YMCA), Recreation Department, Boy Scouts, EOC, Area Agency on Aging, the Children's Museum etc..

-Extracurricular activities such as participating in a sport or activity not offered by the school does not qualify (club sports, Boy Scout meetings, 4- H meetings, piano recitals, dance performances).

-Internships and political campaigns are not considered community service. *Organizing a voter registration drive is.*

-Just because you work for free, does not mean it is community service. If you work for a business, a doctor, etc., you are not performing community service. *To be sure your hours will count, work for NON-PROFIT organizations.* Places like the YMCA or senior citizen homes are ideal.

-Performing religious activities, like singing in a church choir, do not count for community service. *If the choir goes to perform for a senior citizens home, that is community service.*

-A fundraising activity is not considered community service unless the money is being collected for a non-profit charity.

The maximum amount of service hours a student can earn in one 24 hour period is twelve (12) hours.